

## NAVAJO COUNTY AGENDA ITEM REQUEST FORM

|  |  |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
|--|--|---|---|---|---|-------------------------------------|--------------------------------------|------------------------------------|---------------------------------------|---------------------------------------|---------------------|
| <b>Meeting Date:</b> April 14, 2015  | <b>Time Needed:</b> 20 minutes             |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| <b>Requesting Department:</b> Assessor   | <b>Presenter(s) Name:</b> Cammy Darris     |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| <b>Motion before the Board:</b> None--Presentation   |  |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| <b>Recommendation:</b> (who, what, where, when, how, etc.)   |  |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| <b>Background:</b> (why should it be done, what will happen if not approved, etc. include resolution)<br><br>Assessor Cammy Darris will conduct a power point presentation of the tax assessment process as it relates to jurisdiction budgets.  |  |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| <b>Fiscal Impact:</b> (what will it cost, where funds will come from, is it budgeted, etc.)  |  |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| <table style="width: 100%; border: none;"> <tr> <td style="width: 15%;"><b>Reviewed and approved by:</b></td> <td style="width: 15%;">County Manager<br/><input type="checkbox"/></td> <td style="width: 15%;">County Attorney<br/><input type="checkbox"/></td> <td style="width: 15%;">Human Resources<br/><input type="checkbox"/></td> <td style="width: 15%;">Finance<br/><input type="checkbox"/></td> <td style="width: 15%;">IT<br/><input type="checkbox"/></td> </tr> </table> |  | <b>Reviewed and approved by:</b>            | County Manager<br><input type="checkbox"/>  | County Attorney<br><input type="checkbox"/> | Human Resources<br><input type="checkbox"/> | Finance<br><input type="checkbox"/> | IT<br><input type="checkbox"/>       |                                    |                                       |                                       |                     |
| <b>Reviewed and approved by:</b>   | County Manager<br><input type="checkbox"/> | County Attorney<br><input type="checkbox"/> | Human Resources<br><input type="checkbox"/> | Finance<br><input type="checkbox"/>         | IT<br><input type="checkbox"/>              |                                     |                                      |                                    |                                       |                                       |                     |
| <table style="width: 100%; border: none;"> <tr> <td colspan="5" style="text-align: center;"><b>Board Action Taken</b></td> </tr> <tr> <td style="width: 15%;">Approved<br/><input type="checkbox"/></td> <td style="width: 15%;">Denied<br/><input type="checkbox"/></td> <td style="width: 15%;">No Action<br/><input type="checkbox"/></td> <td style="width: 15%;">Continued<br/><input type="checkbox"/></td> <td style="width: 40%;">Continued to: _____</td> </tr> </table>        |  | <b>Board Action Taken</b>                   |   |   |   |                                     | Approved<br><input type="checkbox"/> | Denied<br><input type="checkbox"/> | No Action<br><input type="checkbox"/> | Continued<br><input type="checkbox"/> | Continued to: _____ |
| <b>Board Action Taken</b>  |  |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| Approved<br><input type="checkbox"/>   | Denied<br><input type="checkbox"/>         | No Action<br><input type="checkbox"/>       | Continued<br><input type="checkbox"/>       | Continued to: _____                         |   |                                     |                                      |                                    |                                       |                                       |                     |
| Approved with changes as follows: _____<br><br>  |  |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| <b>Clerk's Notes</b>   |  |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |
| <b>Date:</b>   | <b>Initial:</b>                            |   |   |   |   |                                     |                                      |                                    |                                       |                                       |                     |

**REMINDER:** Email this coversheet and all backup documentation to **BOS.Clerk** by **Noon the Tuesday before the BOS meeting.**